



**PRINCE RUPERT**  
**PORT AUTHORITY**

LINKING A WORLD OF OPPORTUNITY

ANNUAL REPORT TO PARLIAMENT

ACCESS TO INFORMATION ACT

REPORTING PERIOD:

APRIL 1, 2012 TO MARCH 31, 2013

## **INTRODUCTION**

Prince Rupert Port Authority (“PRPA”) was established effective May 1, 1999 as a port authority pursuant to the *Canada Marine Act*.

PRPA is responsible for administering activities within the Port of Prince Rupert related to shipping, navigation, transportation of passengers and goods and the handling and storage of goods.

PRPA’s mission is to develop and grow the Port of Prince Rupert in an aggressive, economical, safe and environmentally sound manner.

## **PURPOSE**

To report to the Minister responsible for PRPA on the administration and application of the *Access to Information Act* (the “Act”) in accordance with Section 72 of the Act.

## **STATISTICS**

PRPA received no formal requests during the period April 1, 2012 to March 31, 2013 under the Act and there were no requests outstanding from the previous year.

## **INSTITUTIONAL POLICIES**

Procedures are in place for directing all formal access requests to PRPA’s Access to Information Coordinator (the “Access to Information Program”) who ensures that they are processed in accordance with the provisions of the Act.

## **DELEGATION**

The individual responsible for PRPA Access to Information Program is Andrew Mayer, Vice-President, Commercial and Regulatory Affairs and the Access to Information coordinator and contact person is Nicole Murray, Administrative Assistant, Commercial and Regulatory Affairs.

## **EDUCATION AND TRAINING**

PRPA did not undertake any training activities during the reporting period April 1, 2012 to March 31, 2013.